

MENOMONIE AIRPORT COMMISSION
September 11, 2012

The Menomonie Airport Commission was called to order by Chairman Dan Johnson at 7:00PM on Tuesday, September 11, 2012 at the Airport Terminal. Other Commission members present included: Bob Walter and Arvin Solsaa. Others in attendance included: Darrel Gibson, Lowell Prange, Larry Jess, Gordy Smith and Randy Eide.

A motion was made by Walter, seconded by Solsaa, to approve the July 11, 2012 minutes. Motion carried.

There are no Fly-In plans for September 15th. The Commission expressed the importance of bringing the Fly-In back in 2013. Darrel Gibson and Larry Jess, at the request of the Chairman, agreed to co-chair the Fly-In event for 2013. they will look at possible dates and report back to the Commission.

The current status of the airport lighting project was discussed. The Bureau of Aeronautics entered into an agreement with MSA and Clark Dietz to perform a study of our present lighting system and make recommendations and options to the Bureau of Aeronautics and Airport Commission for improvements. The contractor was on the airport on September 5th and 6th performing the analysis.

The FBO Hangar Project timeline was discussed. The project is being advertised and bids are due by September 19th. Expected award is Oct 1st.

After reviewing the Annual Airport Operations and Land Use Seminar invitation it was determined that Darrel Gibson, Randy Eide and Larry Jess would attend the two-day event. Chairman Johnson plans on attending Wednesday only.

The Gibson Aviation Services License Request to perform aircraft rental, flight instruction and air taxi services on the airport was reviewed. After discussion a motion was made by Walter, seconded by Solsaa, to approve the license request with acknowledgement and understanding that Gibson Aviation is an operating contractor on the airport and will: meet all local, state and federal regulations; has financial, management and has staff resources available to perform the services; and is able to purchase the necessary insurance in accordance with the Minimum Standards. Motion carried.

The 2013 proposed Airport Budget was reviewed. A motion was made by Walter, seconded by Solsaa, to recommend the City Council approve the 2013 Airport Budget as presented. Motion carried.

Darrel Gibson provided the Manager's Report. Discussion included communication protocols associated with maintenance activities on the airport.

Motion to adjourn was made by Solsaa, seconded by Walter. Motion carried.

Next meeting of the Airport Commission will be **7:00PM on Tuesday, October 16, 2012** at the Airport Terminal.

Respectfully submitted,

Randy D. Eide,
Recording Secretary