



# City of MENOMONIE

**City of Menomonie**  
**Building Inspection/Zoning**  
800 Wilson Avenue  
Menomonie, WI 54751  
715-232-2221  
[www.menomonie-wi.gov](http://www.menomonie-wi.gov)

## Permit to Construct, Maintain, or Repair Utilities Within the Right of Way

Permitting Authority: City of Menomonie    Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Approximate Project Cost: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Work Location (Address): \_\_\_\_\_

### Proposed Method of Installation:

- |                                   |                                      |   |  |
|-----------------------------------|--------------------------------------|---|--|
| <input type="checkbox"/> Cased    | <input type="checkbox"/> Tunnel      | <input type="checkbox"/> Suspended on Poles | <input type="checkbox"/> Jack & Bored    |
| <input type="checkbox"/> Trench   | <input type="checkbox"/> Open Cut    | <input type="checkbox"/> Suspended on Tower | <input type="checkbox"/> Plow            |
| <input type="checkbox"/> Overhead | <input type="checkbox"/> Underground | <input type="checkbox"/> To Cross ROW       | <input type="checkbox"/> Parallel to ROW |

Type of Utility Installation: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Estimated Restoration Date: \_\_\_\_\_

**The Authorized Utility Representative must sign and date page 2 of the form.**

### FOR OFFICE USE ONLY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and on the reverse side hereof and all attachments hereto. Federal aid has been, or is being, used on this highway; current State of Wisconsin policy for accommodation or utilities on highway right-of-way applies.

Other Special Provisions: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

(Signature of Authorized Permitting Authority Representative)

Date: \_\_\_\_\_

## Permit Provisions & Conditions of Issuance

Pursuant to Wisconsin statutes, this permit is granted to allow the performance of the specific work described herein. The following standard provisions and any included special provisions shall govern:

- 1.) The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed below, any special provisions listed or attached hereto, and any and all plans, details or notes attached hereto and made a part thereof.
- 2.) The Applicant agrees to indemnify and hold harmless the Permitting Authority, its employees, and its agenda from any cost, claim, suit, liability, and/or award which might come, be brought, or be assessed because of the issuance or exercise of the permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permit and all its conditions and provisions.
- 3.) The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant unless a contract for such costs has been executed.
- 4.) No open cutting or crossing will be allowed where the placement is too narrow to maintain one-way traffic at all times unless the Permitting Authority has granted permission for a detour. Wherever the pavement is opened, the soil shall be hauled away, and the trench shall be backfilled with sand or gravel and compacted in layers. The pavement removed for a road crossing shall be replaced as per the Permitting Authority specifications.
- 5.) When one-way traffic or a detour is used, the Applicant shall provide ALL NECESSARY SIGNS FLAGMEN AND LIGHTS required according to the "Manual on Uniform Traffic Control Devices." When a detour is allowed, local newspapers shall be notified by the Applicant in advance of the work being started.
- 6.) All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of the Permitting Authority or its representative. Access to all private drives and public street intersections shall be maintained, and all disturbed areas completely restored.
- 7.) Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor & Human Relations and any applicable local regulations.
- 8.) A copy of this approval and any plans and special provisions shall be available on the job site.

By: \_\_\_\_\_ Title: \_\_\_\_\_  
(Signature of Authorized Utility Representative)

Date: \_\_\_\_\_