



## BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Menomonie City Hall

800 Wilson Avenue

1st Floor, City Council Chambers

5:30PM

Monday October 27, 2025

### *Regular Meeting*

1. Call to Order (Minimum 3 members present).
2. Public Comments (agenda items only).
3. Minutes from April 28, 2025 Bicycle and Pedestrian Advisory Committee Meeting – discussion and possible action.
4. Minutes from August 25, 2025 Bicycle and Pedestrian Advisory Committee Meeting – discussion and possible action.
5. High Visibility Crosswalk Markings – discussion and possible action.
6. Bicycle Friendly Community Application – discussion and possible action.
7. Recruitment of new Committee member(s) – discussion only (no action).
8. WisDOT TAP Grant Application – discussion only (no action).
9. Items of Concern – discussion only (no action).
10. Set Next Meeting Date/Time – discussion and possible action.
11. Adjourn.

### “PUBLIC ACCESS”

NOTE: Members of the public may observe the Bicycle & Pedestrian Advisory Committee meetings via Zoom at <https://us02web.zoom.us/j/83079499257>. Meetings are not recorded.

Notice is hereby given that members of the Common Council may be present at the foregoing meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W.2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate individuals with disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 232-2221.

**PLEASE CONTACT PAM at (232-2221 x1000) or [pwildner@menomonie-wi.gov](mailto:pwildner@menomonie-wi.gov)**

**IF YOU ARE UNABLE TO ATTEND THE MEETING.**



## MEMORANDUM

David Schofield, Director of Public Works

dschofield@menomonie-wi.gov

715-232-2221 Ext.1020

TO: Chairman Mastalir and Bicycle & Pedestrian Advisory Committee

FROM: David Schofield, Director of Public Works

SUBJECT: Staff Comments

DATE: October 27, 2025 Bicycle & Pedestrian Advisory Committee Meeting

### **Agenda Item #3:**

If the April 28, 2025 draft minutes are acceptable, the appropriate motion would be ***Approve the April 28, 2025 Minutes, as presented*** (simple majority).

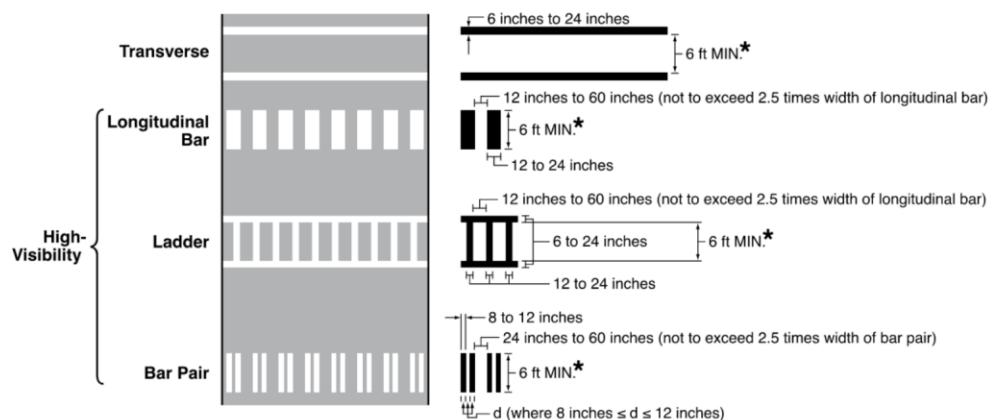
### **Agenda Item #4:**

If the August 25, 2025 draft minutes are acceptable, the appropriate motion would be ***Approve the August 25, 2025 Minutes, as presented*** (simple majority).

### **Agenda Item #5:**

At the April 28, 2025 meeting, the Committee recommended marking crosswalks on stop or signal controlled approaches with transverse lines and marking all other crosswalks with high visibility crosswalk markings. The Committee asked City Staff to review potential high visibility crosswalk markings. City staff located Figure 3C-1 in the Federal Highway Administration (FHWA) Manual on Uniform Traffic Control Devices (MUTCD):

**Figure 3C-1. Crosswalk Markings**



\* Minimum crosswalk width shall be 8 feet where the posted speed limit is 40 mph or greater at a non-intersection crosswalk.



## MEMORANDUM

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dschofield@menomonie-wi.gov  
715-232-2221 Ext.1020

City Staff have prepared the attached options. City Staff recommend 18-inch wide bars with 36-inch spaces between bars. This will reduce the amount of paint used, improve paint longevity, improve pedestrian traction, while retaining high visibility.

If the Committee concurs, the appropriate motion would be ***Recommend High Visibility Crosswalks be 18-inch wide bars with 36-inch spaces*** (simple majority).

As a reminder, this change will only be made when roadways are resurfaced. The existing pavement markings will be continued until or unless roadways are resurfaced.

### **Agenda Item #6:**

The League of American Bicyclists Bicycle Friendly Community Bronze designation expires in 2026. If the Bicycle & Pedestrian Advisory Committee desires to reapply, an application is due by June 17, 2026.

The preview of the application materials can be found here: <https://bit.ly/BFCapp2026>.

Mark Deyo-Svendsen had previously offered to be the point person for the application but has since resigned from the Committee. A new "champion" is therefore needed. If an individual is willing to serve, the appropriate motion would be ***Appoint \_\_\_\_\_ to be the point person for the 2026 Bicycle Friendly Community application*** (simple majority).

### **Agenda Item #7:**

Logan Mather and Mark Deyo-Svendsen recently resigned from the Committee. Burton Barnard was appointed to fill one of the positions. The other position remains unfilled. City Staff request input from the Committee as to potential members.

As a reminder, the Committee cannot hold a meeting unless a quorum of three (3) members is present.

No action can be taken on this agenda item.



## MEMORANDUM

David Schofield, Director of Public Works  
dschofield@menomonie-wi.gov  
715-232-2221 Ext.1020

### **Agenda Item #8:**

Wisconsin Department of Transportation (WisDOT) has announced that they will be accepting applications for their Transportation Alternatives Program (TAP). This program is the successor to the Safe Routes to Schools program.

City Staff sought input regarding the potential grant projects at the August 25, 2025 Committee meeting, but without a quorum the Committee could take no action.

Ultimately, City Staff recommended, and the City Council concurred, to apply for a project that includes sidewalk improvements and Rectangular Rapid Flashing Beacons (RRFBs) at:

- Intersection of 21<sup>st</sup> Street East and 1<sup>st</sup> Avenue East.
- Mid Block Service Road 200-feet east of 21<sup>st</sup> Street East.
- Mid Block 21<sup>st</sup> Street East 650-feet south of Schneider Avenue East.
- Intersection of South Broadway Street (STH 25) and 24<sup>th</sup> Avenue.
- Mid Block 24<sup>th</sup> Avenue West 500-feet east of Bongey Drive

Maps of the proposed project are attached.

To be clear, the TAP Program is very competitive. No funding is assured.

No action can be taken on this agenda item.

### **Agenda Item #9:**

City Staff request input on suggestions or concerns relating to bicycle and pedestrian matters.

No action can be taken on this agenda item.

### **Agenda Item #10:**

The next meeting would typically be held on Monday January 26, 2026. City Staff request input on 5:30pm start time. If the Committee concurs, the appropriate motion would be ***Set the next Committee meeting for Monday January 26, 2026 at 5:30pm*** (simple majority).

### **Agenda Item #11:**

If the Committee concurs, the appropriate motion would be ***Adjourn*** (simple majority).

## MENOMONIE BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)

April 28, 2025

The Menomonie Bicycle/Pedestrian Advisory Committee met on April 28, 2025 at 6:00 PM in the Council Chambers (800 Wilson Ave). Committee members in attendance included: Mark Mastalir, Logan Mather, Dave Williams (by Zoom), Kate Kramschuster (by Zoom), Kate Hearth (by Zoom), and Mark Deyo-Svendsen. Also in attendance: David Schofield, Zaria Whitacre (by Zoom), Megen Hines and Burton Barnard.

The Committee reviewed the January 27, 2025 meeting minutes. **MOTION** by Deyo-Svendsen, seconded by Williams, to approve meeting minutes from the October 28, 2024 meeting. Motion carried.

The Committee provided comments regarding the following items (no action taken on any item):

- Mather voiced concern regarding the lack of lighting on the Junction Trail from the library heading north.
- Barnard stated that Eric Paulson, who teaches bike safety and maintenance at a school in Minnesota, would be willing to Zoom in to a future Bicycle/Pedestrian Advisory Committee meeting to discuss his curriculum.
- Williams inquired about the status of the Loggers Loop sign project. Schofield stated that he has obtained permission from the towns and Dunn County to hang new signs along their roads. The next step is to obtain quotes for the signs and get them installed.
- Mastalir brought up possibility of meeting more frequently to get more points for the Bicycle Friendly City designation. Hearth agreed that she would like to meet more frequently.

Schofield reported on recent research on crosswalk markings. He found that uncontrolled intersections should be high visibility crosswalks while controlled intersections can be the two transverse lines. Much discussion. **MOTION** by Deyo-Svendsen, seconded by Mather to recommend marking crosswalks with transverse lines at crosswalks on stop or signal controlled approaches and marking all other crosswalks with high visibility crosswalk markings. Motion carried.

Schofield informed the Committee that Alderperson Luther has received several complaints of motorized bikes on City trails, particularly the trail along Cedar Falls Road. Schofield has researched types of motorized bikes and shared his findings. Several members were concerned about individuals with limited mobility who would not be able to enjoy the City trails if Class 2 electric bicycles were banned. The Committee discussed the possibility of adding speed limit signs to trails. The Committee would like to add the discussion of speed limits on City trails to a future meeting. **MOTION** by Williams, seconded by Deyo-Svendsen to recommend banning the use of Class 3 Electric Bikes on City trails. Motion carried.

Hearth discussed results of her research into electric bike rentals in the area. She reached out to Rice Lake and River Falls and neither of those communities have bike rentals. Schofield mentioned a possible bike rental business in Durand. He believed it was called E-Bikes Plus or something along that line. Hearth agreed to contact the business to learn more about how it operates.

Williams updated the group on the Ride Across Wisconsin event on July 12, 2025. The Menomonie Optimist Club is hosting a rest stop near Elk Mound and the Red Cedar State Trail is hosting another. Williams states that he has volunteers covered for this event.

Discussion on upcoming events that the Committee could possibly participate in. Schofield stated the Get it Dunn Run is not being held this year. Mastalir wanted to add the Menomin Meander and Sadistic Century Ride on August 9, 2025. Barnard discussed the possibility of having a booth at the Dunn County Fair.

Whitacre discussed social media posts for Bicycle Safety Month that she created using content that Mastalir provided. One post per week will be shared on the City of Menomonie Facebook and Instagram accounts for the month of May. Hearth suggested to share this content with Menomonie News Net. Whitacre said content could be condensed and added to the BPAC webpage as well.

The next Committee meeting will be held on Monday July 28, 2025 at 6:00pm at City Hall.

**MOTION** by Mastalir, seconded by Deyo-Svendsen, to adjourn. Motion carried.

Respectfully submitted,

Megen Hines  
Recording Secretary

## **MENOMONIE BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

**August 25, 2025**

The Menomonie Bicycle/Pedestrian Advisory Committee met on August 25, 2025 at 6:00 PM in the Council Chambers (800 Wilson Ave).

Committee members in attendance included: Mark Mastalir and Kate Hearth. Absent were Mark Deyo-Svendsen, Logan Mather, Dave Williams and Kate Kramschuster. Also in attendance: David Schofield and Burton Barnard. Schofield noted that two members does not constitute a quorum.

Mastalir noted that Deyo-Svendsen has tendered his resignation due to selling his house and moving out of the City. Mastalir noted that Mather has tendered her resignation due to starting a new job. Mastalir noted that Williams recently had surgery and would be unable to attend.

Barnard and Mastalir reported on the bicycle safety booth activity they hosted at the Dunn County Fair. Bicycles, gear and a MN bike safety publication was featured, along with snacks. Good contacts and feedback was received. Conditions were warm. A similar booth could be considered next year but with more space and activity that is attractive to youth.

Hearth reported a Durand E-Bike Rental business was connected to a Bed & Breakfast site. A similar situation may help to establish a rental business in Menomonie.

Mastalir shared notes provided by Williams about the Menomin Meander and Sadistic Century riders. The Meander was cancelled due to a rain storm. The Century ride was started but ended early when weather conditions became unsafe.

Mastalir suggested starting the meeting at 5:45 pm to allow a full hour of time, rather than limit it to 45 minutes to allow another group to move into the room. Mastalir volunteered to contact committee members for feedback about the alternate start time. Mastalir suggested to assign a ZOOM connection to each meeting.

Mastalir reported a news article stated Eau Claire City council was voting on a 15 mph bicycle speed limit. It was understood this applies to all bike trails and lanes. It was suggested to replicate the same type of action for Menomonie.

Members stated there is a felt need to promote safety practices for bikers and pedestrians while using trails, paths and bike lanes. Calling out when passing, using bike bells, reduced volume of ear buds and monitoring pet leashes were some of the concerns.

Schofield asked Barnard to officially join the BPAC. Barnard said he would accept a nomination. A brief resume of his experience will be submitted to the Mayor's office. Members are

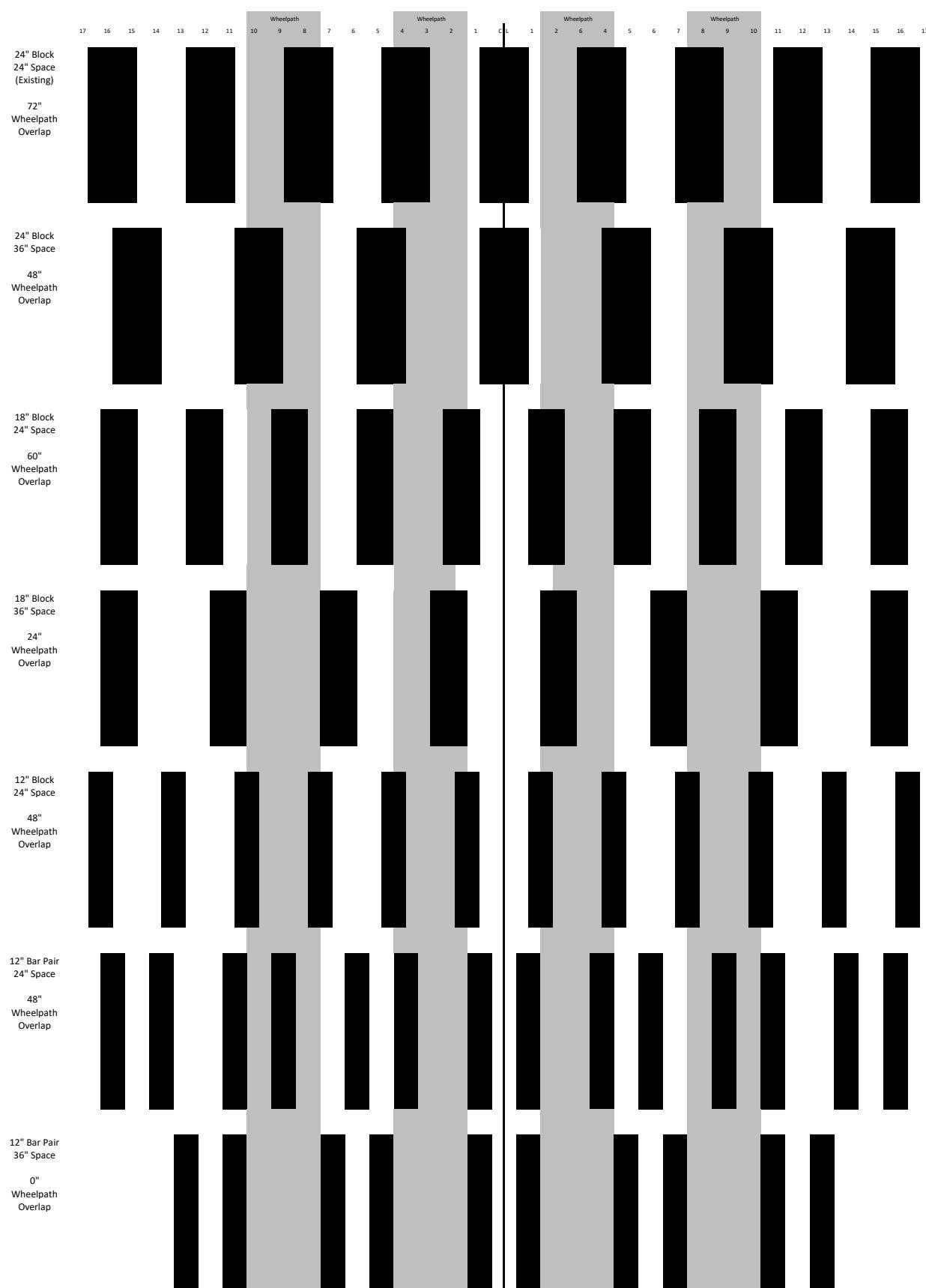
encouraged to submit nominations of individuals who are motivated to improve bicycle and pedestrian pathways in Menomonie.

The next Committee meeting will be held on Monday October 27 2025 at City Hall. Time to be determined.

Respectfully submitted,  
David Schofield  
Recording Secretary

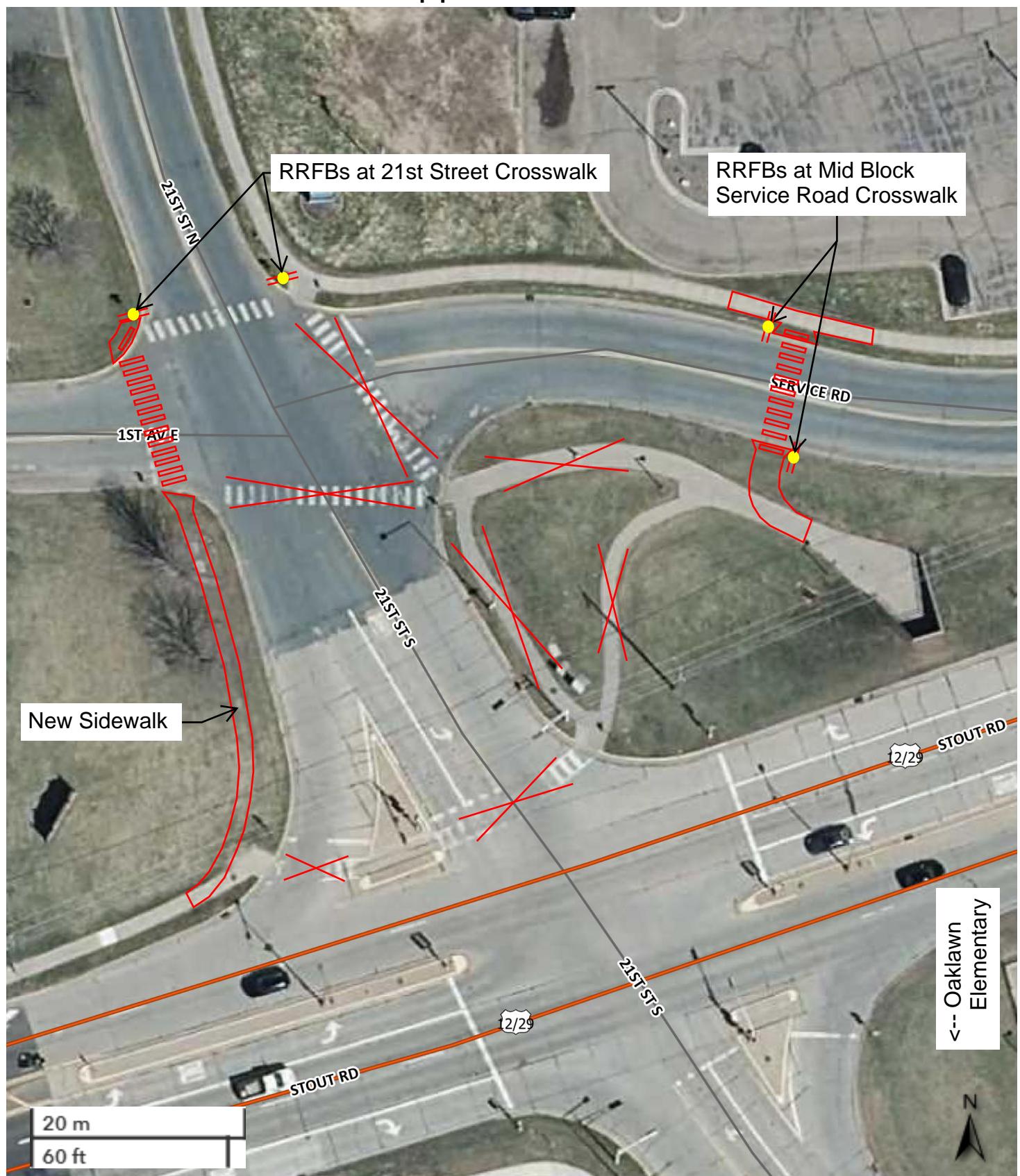
**City Of Menomonie**  
**High Visibility Crosswalk Marking Options**

8/8/25, DAS



## Potential WisDOT TAP Application

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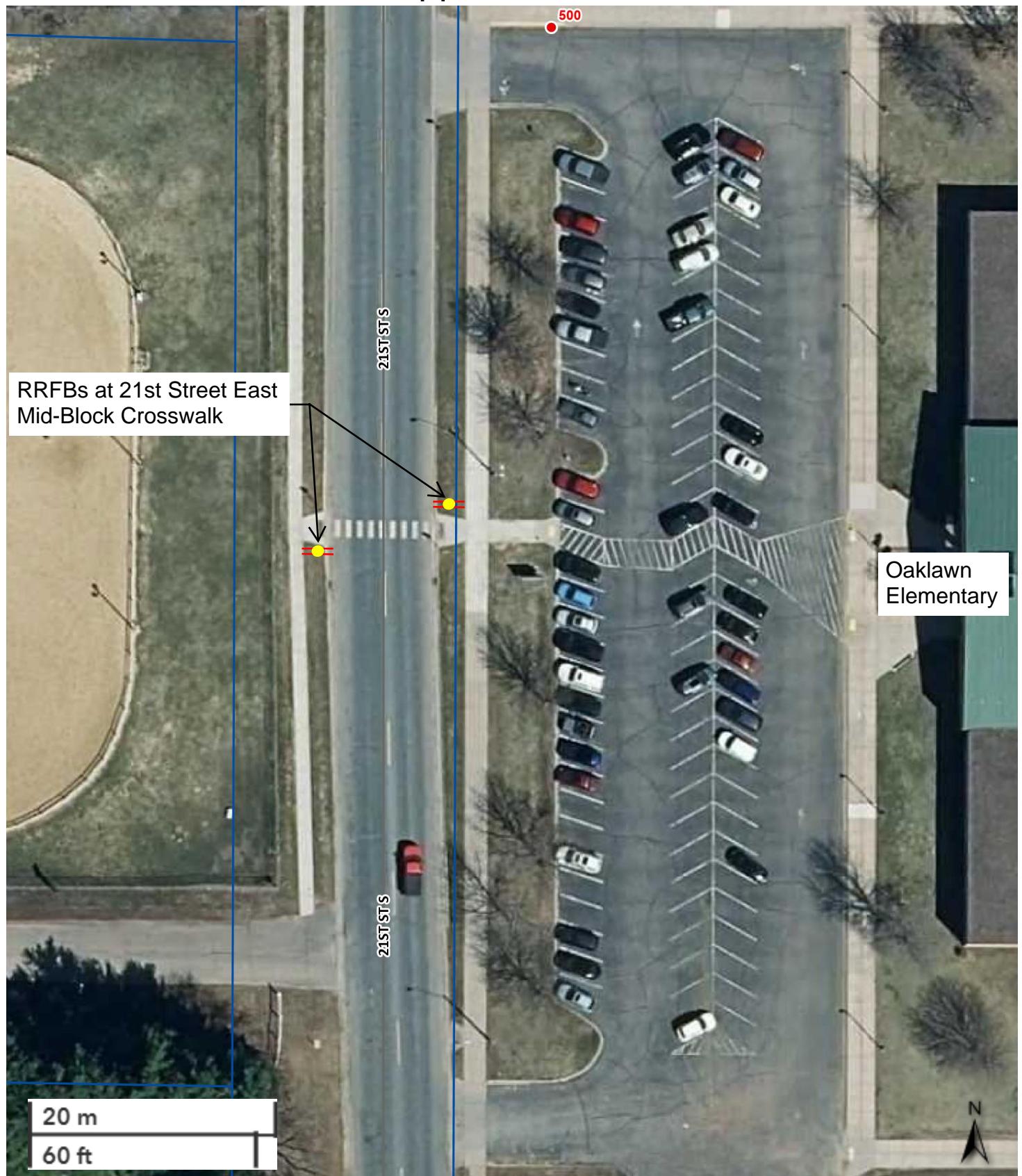




Dunn County, WI

## Potential WisDOT TAP Application

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