

## Historic Preservation Commission Minutes

The Historic Preservation Commission held its May, 2016 meeting on May 9, 2016 at 5:00 p.m. at City Hall. Members present: Monte Burstad, Ryland Erdman, Josh Risler, Tom Twohig, and Melissa Kneeland. Also present: Darrek Orwig and Kim Gerth.

The minutes from the April 11, 2016 meeting of the Historic Preservation Commission were approved as presented.

Darrek Orwig shared that after the last month's Historic Preservation meeting he had a telephone conference call with the hotel team's attorney Brian Nodolf and two staffers from the WEDC/Wisconsin Main Street program: Joe Lawniczak and Errin Welty. Discussed was the façade rendering prepared by Joe that showed the Heller building preserved with additions, and how it could be made economically feasible. Joe advocated for first floor commercial tenant space in whatever option the hotel team pursued and offered to provide an approximate floor plan of the preservation option that could increase the number of hotel rooms. Following the phone call, Joe prepared an approximate floor plan that brought the hotel room count to 50 rooms and that this could be potentially expanded. This plan also includes a third floor that is *set back* from the edge of the 2<sup>nd</sup> floor per the *Secretary of the Interior's Standards*. Orwig also read out loud an email he received from Attorney Nodolf on Monday, May 9<sup>th</sup> that shared the team was exploring options for the downtown hotel and that they anticipate a submittal to the Historic Preservation Commission by June 1, 2016.

There were (3) three Certificates of Appropriateness presented for consideration.

One application was from The Ministry at 710 2<sup>nd</sup> Street East. The application was for a bronze plaque pursuant to the Downtown Historic District Bronze Plaque Program. The Commission approved the Certificate of Appropriateness/Sign Approval. See Attached.

The second application was from Kaleidoscope Boutique at 327 Main Street. The Commission approved the Certificate of Appropriateness/Sign Approval conditioned upon Kaleidoscope using the approved Historic Color Palette for their paint colors. See Attached.

Finally, the third application was for the Chamber/Main Street (CMS) for exterior work on their building at 327 East Main Street. The Commission approved their Certificate of Appropriateness. See attached.

There was also discussion of a potential upcoming Certificate of Appropriateness for exterior work at 420 Main Street.

Melissa Kneeland asked if the Historic Preservation Commission ever provided assistance to businesses regarding signage. Darrek Orwig offered that he usually recommends Vintage Sign Shop owned by Wade Lambrigtsen as he is fully aware of the Historic Color palette and the City Ordinance regarding signage. Orwig also shared that the owner of Vintage Sign Shop asked for the commission to explore in the future the expansion of the historic color palette to include appropriate sign making paints.

The next Historic Preservation Commission meeting will be held on June 13, 2016 at City Hall at 5:00 p.m.