

**MENOMONIE AIRPORT COMMISSION**  
**APRIL 26, 2011**

A regular meeting of the Menomonie Airport Commission was called to order by Chairman Dan Johnson at 7:30PM on Tuesday, April 26, 2011 at the Airport Terminal. Other Commission members present included Arvin Solsaa and Bob Walter. Also in attendance were Lowell Prange, Tim Ward and Randy Eide.

A motion was made by Solsaa, seconded by Walter, to approve the March 24, 2011 minutes. Motion carried.

A motion was made by Johnson, seconded by Solsaa, to appointment Bruce M. Trimble Airport Commission Vice Chairman. Motion carried.

Chairman Johnson announced the FAA had approved the aerobatic practice box application and that Tim Ward was coordinating NOTAMs and required announcements while Bill Cowden was the "box coordinator" responsible for pilot training, tracking and coordination with Tim Ward and Randy Eide.

A motion was made by Walter, seconded by Solsaa, endorsing the April 20, 2011 aerobatic practice box delegation letter signed by Randy Eide, Tim Ward and Bill Cowden and the supplemental written procedures associated with the aerobatic practice box. Motion carried.

Chairman Johnson provided a historical reference associated with the Minimum Standards. After a good deal of discussion the Commission elected to continue their review of the Minimum Standards. Eide was tasked with sending an electronic file of the standards to Bob Walter.

Under Commission Communication with the Public, the Commission asked Eide to set up a blog to facilitate communication with airport users and the general public on airport issues.

General Airport Closure Procedures were reviewed and approved. Tim Ward was asked to develop a step-by-step procedure for shutting down the navigational lights and placing the procedure in his office in case City employees are required to shut down the navigational lights as a result of an airport closure.

Under Airport Manager's Report it was determined the following items should be addressed:

- Obtain fuel tank liner inspection quotes for the Jet-A storage tank
- Attempt to repair the fence adjacent to the multi-hangar
- Secure funds and FAA approval to install the pole and light at the fuel pumps
- Finalize the Pontiac Flying LLC Agreement
- Replace grounding reel at fuel pumps

Bruce M. Trimble arrived at 9:00 PM

Bruce M. Trimble reviewed 19 different ideas associated with the upcoming Fly-In on July 9, 2011. Trimble will research the different ideas a bit

further and bring back the ones that have potential. Ward agreed to start the process for obtaining approval for a military aircraft static display. Eide will try to obtain a grill for the pancake feed.

A motion was made by Walter, seconded by Solsaa, to adjourn. Motion carried. Next scheduled meeting is May 17, 2011, at 7:30 PM at the Airport Terminal.

Respectfully submitted,

Randy D. Eide,  
Recording Secretary