

MENOMONIE AIRPORT COMMISSION
November 21, 2013

The Menomonie Airport Commission was called to order by Chairman Dan Johnson at 7:00PM on Thursday, November 21, 2013 at the Airport Terminal. Other Commission members present included: Arvin Solsaa, Bob Walters and Earl Wildenburg. Others in attendance included: Darrel Gibson, Tim Olson and Randy Eide.

A Motion was made by Wildenburg, seconded by Solsaa, to approve the October 15, 2013 meeting minutes. Motion carried.

Eide and Gibson updated the Commission on the latest status of the Airport Runway Lighting Project. Final inspection was conducted on November 19, 2013. All runway lights, REILS and PAPIs are working. Open items include: lighting the wind sock, landscaping and installing security lighting around the terminal parking area. It was noted that the contractor did a very good job staying on schedule and completing the work.

A good deal of discussion took place regarding the ongoing FAA compliance review by the Bureau of Aeronautics (BOA). Eide informed the Commission that all of the required documentation has been forwarded to the BOA and they will be conducting their table top compliance review during the week of November 25th. Following the table top review we anticipate an on-site inspection by the BOA. The Chairman and Commissioners stated the importance associated with being in compliance of the FAA Grant Assurances and looked forward to feedback from the BOA.

A Motion was made by Walters, seconded by Solsaa, to approve the change (added Lorri Reik) to the Ron Reik hangar land lease. Motion carried.

The November 2011 Pilot Safety Manual was reviewed with the following comments/questions generated by the Commission:

- Remove reference to the terminal phone on the cover sheet - **Eide Action**
- Update the listed Commission members - **Eide Action**
- There are references to Lee Score Field... double check the official name of the airport - **Eide Action**
- There are references to an operational Ground Communications Outlet (GCO) - determine if GCO is operational and if not, remove the reference in the manual - **Gibson Action**
- Determine if hazards are adequately identified - **Gibson Action**

In other discussion there was a request to agenda the 2014 Fly-In with the Manager's Report at future meetings and to discuss hangar construction at a future meeting.

Motion to adjourn was made by Walters, seconded by Solsaa. Motion carried. Next meeting of the Airport Commission will be on December 17, 2013.

Respectfully submitted,



Randy D. Eide,
Recording Secretary