

MENOMONIE AIRPORT COMMISSION
July 19, 2011

A regular meeting of the Menomonie Airport Commission was called to order by Chairman Dan Johnson at 7:30PM on Tuesday, July 19, 2011 at the Airport Terminal. Other Commission members present included Bruce M. Trimble, Arvin Solsaa, Robert Walker and Ron Reik. Also in attendance were Lowell Prange, Tim Ward, and Randy Eide. A motion was made by Johnson, seconded by Trimble, to approve the June 14, 2011 minutes. Motion carried.

Under Public Comments Mr. Patrick Mattson addressed the Commission regarding the topic of aviation education training at the airport. Mattson is seeking support to bring aviation education training back to the area. The Commission will agenda the topic at their August meeting and discuss the merits of creating an ad hoc committee to review aviation education and training in the area.

Trimble provided a verbal after action report to the Commission regarding the Fly-In on July 9, 2011. In general the event was a great success. All thought the weather limited the number of planes and pilots coming to the event, there were a large number of people attending from the local area. The Rotary served approximately 400 breakfasts at the event. It is anticipated all event sponsors will be back again next year. There is a good possibility that the event will include a car show next year. Chairman Johnson thanked Bruce Trimble and his team for providing an outstanding event for the community and the airport. Bruce Trimble agreed to coordinate the Fly-In in 2012 and stated we will start planning much earlier.

Eide reviewed the Terminal cleaning proposal from CleanPower. After a good deal of discussion a motion was made by Trimble, seconded by Solsaa, to enter into a 1-year agreement with CleanPower to clean the Terminal once every two weeks at a cost of \$104.96 per month with no maintenance cleaning as outlined in the CleanPower Proposal dated July 6, 2011. Motion carried.

Eide informed the Commission that several of the Reil lights are not operating and that the lighting system is out dated. An initial review by a airport lighting contractor indicates it may cost as much as \$7,000 to get the Reil lights operational. However, our airport budget is not sufficient to cover the costs. Trimble emphasized that the lighting is a safety issue and repairs should begin as soon as possible. A motion was made by Trimble, seconded by Johnson, to request contingency funds from the City Council to support the repair of the failed Reil lights. Motion carried.

Further discussion of the airport lighting status led to a consensus to move the Airfield Lighting Upgrade project up in priority to 2011/2012 to improve and repair the entire lighting infrastructure.

The Commission also requested the electrical repairs of the FBO building be included in the 2012 Capital Improvement Program.

Chairman Johnson asked all members to consider attending the Annual Airport Operations and Land Use Seminar sponsored by the Bureau of Aeronautics in September of this year. Eide was asked to send out detailed information on the event when it is available.

Walter agreed to review both the Minimum Standards document and the Pilot Safety Manual over the next couple of months and bring back a report and/or recommendation regarding the two documents to the regularly scheduled Commission meeting in October, 2011.

During the Airport Manager's Report Ward informed the Commission that a fuel alarm and light are required on the outside of the Terminal building to warn a fuel truck operator if the tanks are too full. This is a State requirement.

Under Chairman's report, Chairman Johnson stated the Gliding Club would compensate the City for the cost of repairing lights damaged by glider operations. Trimble emphasized his concern regarding the safety of glider operations on the Airport and suggested the establishment of written operating procedures for glider operations. Johnson agreed and stated the gliding operations have stood down to evaluate their operations and that written procedures are being written.

Ward was asked to check on the status of the GCO (Ground Communication Operation) and the possibility of changing to a RCO (Remote Communication Operation). Trimble informed the Commission that the GCO is not operational.

A motion was made by Riek, seconded by Solsaa, to adjourn. Motion carried. Next scheduled meeting is August 16, 2011, at 7:30 PM at the Airport Terminal.

Respectfully submitted,

Randy D. Eide,
Recording Secretary