

Menomonie Police and Fire Commission

Minutes for November 8, 2011

Call to Order:

Meeting was called to order at 10:00 A.M. by President Sandfort. Present was Commissioners Ley, Peterson, Mangin and Pierce. Also present was Fire Chief Baus.

Approval of Minutes:

The minutes of Oct. 19 & 20 were approved. The motion was made by Ley and seconded by Pierce. Motion carried.

New Business:

Motion was made to enter into closed session. Motion was made by Ley and seconded by Pierce. Motion carried.

Motion was made by Mangin and seconded by Ley to come out of closed session. Motion carried.

No action was taken in closed session but it was noted that Rick Schimmel, a fireman had agreed to resign from the Fire Department rather than face an official hearing before the Police and Fire Commission. According to the agreement reached with the City, he will remain on the roster until the end of November.

Chief Baus introduced a revised proposal on promotional procedures for Fire Department Lieutenant. The Commission reviewed the proposal and agreed that the revision was in the best interests of the department. A motion to approve the revised document was made by Ley and seconded by Pierce. Motion carried.

Chief Baus updated the Commission on the process to this point and the Commission established Wed., **December 14 at 10:00 A.M. at the North Menomonie Fire Station** as the date to interview prospective candidates for future promotion. A possible list of eligible candidates may be established.

The Commission also discussed a replacement at the entry level firefighter. A motion was made by Ley and seconded by Mangin to authorize Chief Baus to offer a conditional offer of employment to Cory Steinkraus at a date to be determined. Motion carried.

A second motion was made to authorize Chief Baus to offer a conditional offer of employment to next available candidate on the newly established eligibility list to complete staffing for the Fire Department. This potential candidate will be hired after the promotional process has been completed.

Chief Baus presented a "Code of Ethics" which was developed with input from all members of the Fire Team. The Commission discussed and evaluated the proposal which will be included in the Police and Fire Commission Manual. A motion was made by Ley and seconded by Pierce to accept the proposal. Motion carried.

The next meeting of the Police and Fire Commission will be scheduled as soon as the background check for Police Chief is complete. **Tentative date will be during the first week of December followed by a promotional interview date on Dec. 14, 2001.**

A motion was made to adjourn by Pierce and seconded by Ley. Motion carried. Time was 12:00 P.M.

Respectfully submitted,

Robert Peterson